| Ventilation for indoor air quality |  |
|------------------------------------|--|
|                                    | Does the HVAC system provide at least the quantity of outdoor air designed into the system at the time the building was constructed? |
|                                    | Is the HVAC system inspected at least annually and maintained so that it is clean and efficient?                                     |
|                                    | Are efforts made to purchase furnishings or building treatments that do not give off toxic or offensive vapors?                      |
|                                    | Are indoor air quality complaints investigated, and are the results conveyed to workers?   |